



Supervised Visitation Worker

Job Description

Position Title:	Supervised Visitation Worker
Reporting to:	SVP Coordinator
Position Type:	Part-time, 8-15 hrs per week, Fridays & Weekends (flex)
Salary:	\$20.21 to \$26.55

POSITION OVERVIEW

The Supervised Visitation Worker (SVW) is responsible for providing families with a safe and neutral environment for visitations. They observe visitations between parents and their children and generate detailed observational reports. Their primary objective is to ensure the well-being of the children and create an environment conducive to healthy parent-child interactions.

RESPONSIBILITIES

Supervision and Observation

- Facilitate supervised visitations between parents and children in a safe and neutral setting.
- Observe and document parent-child interactions during visitations while maintaining a non-intrusive presence.
- Ensure the physical and emotional safety of all participants throughout the visitation process.
- Intervene when necessary to address any potential safety concerns or inappropriate behavior, maintaining professionalism and adhering to program guidelines.

Report Writing

- Prepare detailed and accurate observational reports documenting the interactions, behaviors, and dynamics observed during visitations.
- Use clear and objective language to describe observations, conversations, and any relevant incidents that occur during the visitation sessions.
- Adhere to established protocols and formatting guidelines when preparing reports.
- Submit reports within designated timelines.

Communication and Collaboration

- Report to the coordinator and team leader regarding any updates or concerns regarding visitations.
- Submit weekly timesheets to the coordinator.
- Attend bi-weekly team meetings.

Professional Development and Compliance

- Participate in training sessions and professional development activities to enhance your knowledge and skills.
- Respect confidentiality and handle sensitive information with utmost discretion.
- Adhere to AMCAL's policies and procedures, including maintaining professional boundaries and ethical standards.

QUALIFICATIONS AND SKILLS

- Minimum of a CEGEP Diploma in a social services field.
- Up to 1 year of experience working with children, families and parents.
- Knowledge of family dynamics and trauma-informed care.
- Excellent observation skills and ability to maintain objectivity.
- Bilingualism (French and English) is required in order to communicate effectively with our English-speaking clients and respond appropriately to their needs.
- Team player; strong interpersonal skills; able to work independently, yet in great collaboration with colleagues.